



**NEW HAVEN PUBLIC SCHOOLS**  
Connecticut

**Citywide School Building & Stewardship Committee**  
**Regular Meeting Minutes**  
Thursday, August 12, 2021 via Zoom

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**I. Call to Order:** The meeting called to order at 4:37 p.m. by Mr. Zinn.

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**Attendance:** Mr. Giovanni Zinn, Chair, Mr. Matthew Wilcox Vice-Chair, Mr. Michael Gormany, Dr. Paul Whyte, Ms. Aicha Woods.

**Other:** Mr. Thomas Lamb, Mr. Joseph Barbarotta

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**II. Approval of Board Meeting Minutes** On the Motion by Mr. Wilcox, seconded by Ms. Woods to approve the July 8, 2021 Minutes. (Motion Passed)

**7.8.2021:** Roll Call Vote: Mr. Wilcox, Yes; Alder Ortiz, Yes; Mr. Gormany, Yes; Mr. Zinn, Yes; Ms. Woods, Yes.

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**III. Stewardship Report:** Mr. Lamb presents the Stewardship Report. Sound has been having a lot of work done to it as of late regarding the Filtration system we have done a lot of work in house with our Tradesmen. The trench and floor drain installed, and utilizing some of the On Call Contracts for any work our internal staff cannot do. About the flooring, it has been acid treated and painted, but needs another coat as there were bubbling in the paint. Should be receiving the last of the equipment in the next two weeks.

Contract for Silver Petrucelli for creating the bid specifications for the roof will be beginning the process, so we can start finding a contractor to do the work based on their specifications.

ESSER II

Bottle filling stations the test unit does not fit our connections within our schools. We are currently working with the manufacturer and distributor to find an appropriate unit. The goal is to have at least two in each school (1) Nurse/admin area (2) near the cafeteria. BMS System upgrades, has been put on hold briefly to attend to any of the units close to failure prior to resuming the upgrades.

Commissioning Schedule Update

Currently the team is working with Corporation Counsel to outline the documents that need amending by the Contractor for these submissions to get them moving along in the process.



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Concerning the Hot Water Tank replacements, we currently have a stall with the manufacturer regarding the tanks we need at the schools. Due to this we must think of alternative sources to provide hot water to these schools, we do have temporary solutions in place, but it may not meet the needs when the school is at capacity.

Swimming pools have been an issue for quite a while. Career has begun sandblasting and is moving along. An engineer has deemed Conte pool safe. The final report will specify exactly what the requirements are going to be for the repair for the pool.

The development of district rolling capital improvement plan is in conjunction with the long-term facilities study. Mr. Lamb states that he has been meeting with vendors that we have our largest spend in the district. To create priority lists that we can look at once we start identifying how and where our ESSER funds will be spent based on the list provided in the best possible way.

LED lighting recently installed at Truman had issues; a large portion of lights, which need replacements, we realized the larger issue. The solution, we have reached out to the manufacturer to have all the lights replaced under the warranty. Mr. Wilcox asks if the labor costs associated with the replacement LED installation will be covered under the warranty as well. Which Mr. Lamb states to his understanding all the costs associated are under warranty. Mr. Barbarotta adds that although typically the warranty only covers the costs of materials, due to the amount of issues we have had still the installation for a year. It has agreed on both the manufacturer team and our facilities team that all the lights and equipment need to be replaced all together and agreed it would be at no cost to the district.

The end of the year electricity and natural gas report, our facilities team is working on providing the report. Currently in the process of obtaining data from our providers to produce the report. Our hope is to have it available by the next meeting to review.

Fuel cells within our district that is at its end of life, Mr. Lamb spoke with Mr. Gormany and Mr. Zinn and we plan to meet in the coming weeks as the City also has fuel cells that are nearing the end of life. Searching for fuel cells collaboratively will be beneficial for the city as a whole in the end and palatable on the cost for all parties.

Mr. Lamb adds that he met with the Greater New Haven Clean Cities Coalition and although school buses are not technically stewardship, I want to bring it to your attention for the sustainability portion. They are involved with several programs that are involved with school bus fleet operations and electric buses and alternative fuel. I have put them in contact with our Director of Transportation and they have been discussing the possibilities moving into the future. In doing so



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we are cultivating these relationships now so when eventually the funding becomes available. We will be in a position to put in an electric bus in our fleet sooner than later. Which would be a great asset to the city and into the district, to be able to do that.

Concerning indoor air quality, we have stepped up our response to our HVAC concerns around the district and has been motivated by creating our new Indoor Air Quality Policy. Although it is not an approved policy yet we have been implementing some of the policy into action. By doing more inspection with our staff and creating some innovative ways of tracking the performance of our vendors. In addition to the inventory processes to capture failure at a greater rate, so resources are deployed effectively.

Overall, the Health Dept. was pleased with what they saw and could tell the difference the policy implementation has been looking at the condition of the buildings. There were a few minor things that they wanted us to follow up on and they are being addressed those items ahead of their report. The final report should be received in a week or so. We have also showed the health the dept. the Filter Replacement Schedule, which will be posted on the website as well.

Mr. Barbarotta states he had a meeting with Local 217 members and that there are concerns regarding the 4 positions that were at the 2 closed schools. Previously the board expressed a desire that we bring back the engineering custodial position. There is a meeting Monday and he states that it is moving forward which will also greatly assist the Indoor Air Quality program.

Mr. Wilcox asks that the report be posted earlier than normal so board members have ample time to review the materials for questions they may pose at the meeting when presented. Mr. Lamb states he will try to post for Wednesday.

Mr. Wilcox asks if there is an update on the Work Order Process Management, and will like an update at the next Finance & Operations meeting. As he states that there are still concerns regarding Work Order completion and things of that nature. He adds that he and Alder Ortiz were discussing offline regarding; the enhanced cleaning schedule and what that looks like, as we are not doing a deep cleaning Wednesday as we did last year. Mr. Barbarotta adds that the additional staff that we had last year were retained for this year and that they will provide a report that outlines more of those details. Mr. Lamb also states that Dr. Whyte and he will be presenting it at the next Education Committee Meeting for the City Board of Alders to have the information as well for their constituents.



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**IV. Other  
Business:**

Mr. Zinn brings up the topic of if the meetings should continue to be Zoom, Hybrid or in person. Atty. Alexiades adds under the current FOIA states we should be prepared for the possibility of a hybrid meeting.

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**Adjournment:**

**On the Motion by Mr. Wilcox seconded by Mr. Gormany to adjourn at 5:22 p.m.**

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Respectfully Submitted,

*Salina Manning*

Salina Manning  
Executive Administrative Assistant

DRAFT